

# Leadership Correspondence Course

The DeMolay Leadership Correspondence Course (LCC) is really five separate courses. They have been designed to give a better over all picture of DeMolay. Each course costs \$4 to take. (Please note that all courses must be taken in consecutive order. Therefore, a student may sign up for only one course at a time. No tests will be returned to students.) If there is need to retake a course, there will be a \$3 retake fee. Upon the successful completion of the first course, the student will receive a certificate. Active DeMolays will also receive a white merit bar. Upon completion of each additional course, the "DeMolay" student will receive a new merit bar in a different color, corresponding to the particular course being taken. Upon completion of the fifth course, all students (*Advisors, Sweethearts, Parents, and Friends*) will receive notice that they are eligible to purchase, from the DeMolay and More Store, the very prestigious Lamp of Knowledge lapel pin.



To enroll in the Leadership Correspondence Course, please complete the application below and include a check or money order. You may also enroll with a VISA or MasterCard by calling 1-800-DEMOLAY.

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## Application for Enrollment

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<b>Name</b>	<b>Member or Advisor ID#</b>
Address	City
	State
	ZIP
<b>Chapter Name</b>	<b>Chapter ID#</b>

When signing up to take a course, please be sure to indicate if you are taking the course for the first time (1st), or if you are retaking the course (R).

	(1st)	(R)	<b>Check One:</b>
<b>Course #1- Basic DeMolay Knowledge</b>	_____	_____	<b>DeMolay</b> _____
<b>Course #2 - DeMolay Administration</b>	_____	_____	<b>Advisor</b> _____
<b>Course #3 - History and Heritage</b>	_____	_____	<b>Sweetheart</b> _____
<b>Course #4 - Advanced Knowledge</b>	_____	_____	<b>Parent</b> _____
<b>Course #5 - Leadership Participation</b>	_____	_____	<b>Friend</b> _____

**Check One:**

Check       Money Order  
 VISA         MasterCard

Account # on Charge Card \_\_\_\_\_ Expiration Date \_\_\_\_\_

Signature of Charge Card Holder \_\_\_\_\_ Amount Enclosed \$ \_\_\_\_\_

## **C**ourse #1 - Basic DeMolay Knowledge

Reference material needed:

*DeMolay Leader's Resource Guide*

## **C**ourse #2 - DeMolay Administration

Reference materials needed:

*DeMolay Leader's Resource Guide* and  
*DeMolay International Bylaws, Rules & Regulations*

## **C**ourse #3 - History and Heritage

Reference material needed:

*"Hi, Dad!"*

## **C**ourse #4 - Advanced Knowledge

*This advanced course will cover basic DeMolay knowledge, administration & governance, history, and all aspects of the Order of DeMolay. This course will definitely challenge the student's knowledge of DeMolay*

Reference materials needed:

*DeMolay Leader's Resource Guide,*  
*DeMolay International Bylaws, Rules & Regulations*  
and *"Hi, Dad!"*

## **C**ourse #5 - Leadership Participation

*This course requires the participant to plan and implement an activity that will benefit the area of DeMolay the participant is involved with. This is one's chapter, region, district, jurisdiction, and all of DeMolay in general. Through one's participation in this activity one will gain leadership experience first hand.*

*To successfully complete Course 5, you must plan and implement a civic service activity which will benefit the community you and your chapter are active in. This project can be anything that will provide benefit to your community and involve the efforts of the entire chapter.*

*The individual taking this course need: to take charge of this activity. You must develop a course of action, time table, and budget for the event. You must provide for all required personnel to assure the event is a success, and follow-up on all necessary details after the events completion. The entire chapter needs to be involved in the funding.*

*While any form of civic service activity is acceptable for this project, as an added benefit, one might consider how the chapter could benefit. Involve themselves with the teenagers of their community that might not regularly come in contact with DeMolay.*

*One major aspect is to consider how members of your community will know that the activity took place. At the conclusion of your project, you must acquire the signature of your chapter Advisor and Master Councilor, OR the signature of the Executive Officer in your jurisdiction.*

**Reference materials needed:**

*DeMolay Program Planning Guide* and *DeMolay Membership Planning Guide*

**Return this form to:**

**DeMolay Service & Leadership Center**  
**10200 N.W. Ambassador Drive**  
**Kansas City, MO 64153**

